



**EAST LAKE TARPON  
SPECIAL FIRE CONTROL DISTRICT**  
3375 Tarpon Lake Blvd.  
Palm Harbor, FL 34685  
727-784-8668 fax: 727-474-5830  
www.elfr.org

**BOARD OF  
FIRE COMMISSIONERS**  
Randy Burr  
Jim Dalrymple  
Kevin Kenney  
Tom McQueen  
David J. Root

To: All Personnel  
From: Deputy Chief Jason Gennaro *JG*  
Number: District Directive 2020-04  
Date: April 29, 2020

**SUBJECT: COVID-19 PANDEMIC OUTSIDE EMPLOYMENT**

As an exception to the requirements imposed by District Directive 2020-02, outside employment separate from primary employment with the East Lake Tarpon Special Fire Control District (District) will be permitted with the following stipulations:

1. Members need to adhere to CDC social distancing guidelines to protect themselves, their families, and our workforce.
2. Members must be aware that at a time of a pandemic, their first employment priority will be with the District. If there is a conflict between District duty and part time employment, even if part time employment is scheduled, but a District shift is required, the District shift shall always take priority.
3. If a member works in a health care facility, they are required to wear baseline PPE (gloves, N95 mask, eye protection) and shoe covers. If they are within 6 ft. of a patient, they shall be required to wear in addition to baseline PPE and shoe covers upgrade to full PPE to include gown and cap.
4. Our off-duty members leaving their part time employment must decontaminate before leaving the health care facility.
5. All PPE used by our members in health care facilities for part time employment must be provided by their part time health care facility employer.
6. If you are exposed to any contagious disease off duty, in accordance with SOG 511, you shall report it to your supervisor before reporting to duty.
7. It must be understood that this directive exception could be revoked at any time if primary employment needs change because of COVID-19 circumstances.

This directive is intended to preserve the workforce of the District so that emergency services may continue to be provided to the public.