


East Lake Tarpon Special Fire Control District					
	<i>SOP 303 Scheduling</i>				
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Implementation Date: 11/2000</td> <td style="width: 50%;">Revision Date(s): 01/05/2004</td> </tr> <tr> <td></td> <td>Reviewed Date(s):</td> </tr> </table>	Implementation Date: 11/2000	Revision Date(s): 01/05/2004		Reviewed Date(s):
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Forms or Attachments: None					

The Training Division Chief will coordinate any multi-company training activities.

The Training Division Chief will be required to review and evaluate four (4) training sessions per year.

The District Chiefs should plan and organize his/her training with their station personnel and periodically evaluate overall progress and objectives.

Acting District Chiefs will carry out assigned training activities and make necessary documentation.

No training shall be scheduled on holidays or Sundays.

One session for review of department's Standard Operating Procedures. Each Lieutenant is required to conduct a review on Saturday, of the monthly assigned subject. The Division Chief in charge of Fire Prevention will assign the Shifts the Safety Survey and preplan requirements.