East Lake Tarpon Special Fire Control District
Grievance Form

Name of Grievant(s)

Date of Cause giving Rise to Grievance

Location of Alleged Violation

Contract Article(s) and Section(s) of Alleged Violation

Description of Alleged Violation
(Attach additional Sheets if necessary)

Remedy Sought

Employee(s) signature (if Applicable)

Union Representative Signature (if Applicable)

Step One File Date
Within 10 days of occurrence

Step One Meeting Date
Within 10 days of filing

Step One Response and Date
Within 10 days of meeting

Lieutenant Signature
Attach response

Step Two File Date
Within 10 days of occurrence or Step One response

Step Two Meeting Date
Within 10 days of filing

Step Two Response and Date
Within 10 days of meeting

Division Chief Signature
Attach response

Step Three File Date
Within 10 days of Step Two response

Step Three Meeting Date
Within 10 days of Step Three filing

Step Three Response and Date
Within 10 days of Step Three meeting

Fire Chief Signature
Attach Response

Step Four File Date
Within 10 days of Step Three response

Step Four Board Meeting Date
Within 10 days of Step Four filing

Step Four Response and Date
Within 30 days of step 4 file date

Board Chair Signature
Attach Response

Grievance Resolved
(Check One): Level One ( )

Level Two ( )

Level Three ( )

Level Four ( )

Grievance Appealed to Arbitration

Date of Notification for Arbitration

Date List Received

Date Arbitrator Selected

Grievance Appealed to Arbitration

Arbitrator

Date of Hearing

Date of Decision

Grievance Sustained ( )

Denied ( )