

East Lake Tarpon Special Fire Control District



SOP 133 Grant Notifications to Federal, State and Local Representatives

**Implementation
Date: 11/04/2009**

Revision Date(s): 11/04/2009

Reviewed Date(s):

Forms or Attachments: None

Purpose: To notify Federal and State Representatives when the Department submits a grant for Department related services and/or equipment.

A notification letter, with the majority approval of the District Board of Commissioners, shall be sent to each Federal, State or Local Representative (if applicable) that represents the East Lake Tarpon Special Fire Control District. The letter shall note the agency name the grant application has been submitted to and an overview of the particular Department related service and/or equipment applied for in grant.