

**EAST LAKE TARPON SPECIAL FIRE CONTROL DISTRICT
FIREFIGHTERS' RETIREMENT SYSTEM
BOARD OF TRUSTEES QUARTERLY MEETING
3375 Tarpon Lake Blvd. Palm Harbor, FL 34675
AGENDA**

Wednesday, July 16, 2025 – 7:30AM

Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the Office Administrator at (727) 784-8668 prior to the meeting.

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM

II. PUBLIC COMMENTS

III. APPROVAL OF MINUTES

1. April 16, 2025, quarterly meeting (prepared by Benefits USA)

IV. NEW BUSINESS

1. Proposed 2025-2026 budget
2. Proposed 2026 meeting dates

V. REPORTS (ATTORNEY/CONSULTANTS)

1. Salem Trust, Lynn Skinner, Board Custodian
 - a. Company update
2. Mariner Institutional, John Thinnes, Investment Consultant
 - a. Quarterly report as of June 30, 2025
3. Klausner, Kaufman, Jensen & Levinson, Lindsey Garber, Board Attorney
 - b. Mariner addendum
 - c. Retroactivity of Member Contributions
 - d. Financial disclosure forms
 - e. Assignment on Saltmarsh contract

VI. OLD BUSINESS

VII. CONSENT AGENDA

1. Payment ratification
 - a. Warrant #245 (prepared by Benefits USA)
 - b. Warrant #10 (prepared by Foster & Foster)
2. New invoices for payment approval
 - a. None
3. Fund activity report for April 10, 2025 – July 9, 2025

VIII. STAFF REPORTS, DISCUSSION, AND ACTION

1. Foster & Foster, Tiffany Fair, Plan Administrator
 - a. Plan Administration transition update
 - b. Records Management Liaison Officer (RMLO) Designation
 - c. Update on Annual Report
 - d. Upcoming educational opportunities

- i. Division of Retirement 54th Annual Conference, September 9-11, 2025, Daytona Beach Shores, FL
- ii. FPPTA Fall Trustee School, October 5-8, 2025, Sawgrass Marriott Resort and Spa, Ponte Vedra Beach, FL

IX. TRUSTEES' REPORTS, DISCUSSION, AND ACTION

X. NEXT MEETING: Wednesday, October 15, 2025, at 7:30AM

XI. ADJOURNMENT