


# East Lake Tarpon Special Fire Control District

	<b><i>SOG 213 Station Staffing</i></b>	
	<b>Implementation Date: 11/2000</b>	<b>Revision Date(s): 03/26/2019</b>
		<b>Reviewed Date(s): 02/18/2019</b>
<b>Forms or Attachments: None</b>		

## Purpose

This policy is designed to establish guidelines intended to provide the community with the highest quality of protection while maintaining safe and sufficient staffing on department apparatus. By establishing baseline staffing levels, this policy will guide the use of overtime assignments and help ensure equitable distribution of personnel.

### 213.1 Staffing Levels

- A. The shift strength of East Lake Tarpon Special Fire Control District will be twelve (12) suppression personnel, including the Division Chiefs. Exceptions to this service level staffing is at the discretion of the Fire Chief or their designee.

To maintain an effective level of service, the minimum staffing level for East Lake Tarpon Special Fire Control District is set at ten (10) personnel including the division chiefs. The following matrix is designed to show the preferred personnel distribution once staffing levels drop below (twelve) 12 shift personnel; however, the Division Chiefs and Acting Division Chiefs are given limited flexibility to make day-to-day changes to the distribution as necessary to accommodate training or other shift needs.

Engine 58	Squad 57	Engine 56	District 57	Total Personnel
4	4	3	1	12
4	3	3	1	11
3	3	3	1	10

- B. While it is the primary role of the Division Chiefs to ensure this staffing matrix is followed, consideration is given to the following:
  1. There shall be a total of four (4) officers or acting officers on duty. When this level falls below four (4), the Division Chief will make the appropriate staffing changes.
  2. There shall be a total of three (3) paramedics on duty. When this level falls below three (3), the Division Chief will make the appropriate staffing changes.

3. The district will strive to staff three (3) Water Extrication Team (WET) members on duty.
4. It is the responsibility of the on-duty Division Chief to make staffing assignments. However, in the event that there is no Division Chief on duty, an Acting Division Chief may make staffing assignments.