


<b>East Lake Tarpon Special Fire Control District</b>		
	<b><i>SOP 225 Personal Appearance</i></b>	
	<b>Implementation Date: 11/2000</b>	<b>Revision Date(s): 05/13/2003</b>
	<b>Reviewed Date(s):</b>	
	<b>Forms or Attachments: None</b>	

The employee shall maintain their uniform, civilian attire and equipment in serviceable condition. Clothing shall be clean, pressed and not noticeably patched, torn, or worn. Uniform leather and metal equipment shall be well polished. Any employee when reporting for duty, whose clothing is badly soiled, worn, or wrinkled, or whose shoes or belt is not shined, shall not be placed on duty. A continuation or repetition of the unsatisfactory condition may justify disciplinary action.

Haircuts

There are many hair styles which are acceptable in the Fire Service. No style shall lessen the protection of required safety equipment or expose the employee to added personal injury. While on duty or in uniform, the length and/or bulk of the hair shall not be excessive or present a ragged or unkempt appearance. Hair shall be worn on duty as normally styled. The length of hair on back of the head shall not extend over the top of the collar of the uniform when standing with head erect, and hair shall not extend below bottom of the ear.

The hairstyle shall not interfere with the proper fit of safety equipment and appearance of the uniform cap or helmet. Ponytails and braids are not permitted.

Sideburns

Sideburns may extend ½" below the bottom of the ear and must be neatly groomed. A slight flare is permitted, provided the flare does not extend into that portion of the face which provides face mask seal. Mutton chops are not permitted.

Moustaches

Moustaches must be neatly trimmed, top lip exposed. Extreme styles are not permitted.

### Beards or Goatees

Beards or goatees are not permitted.

### Wigs and Hair Pieces

Wigs or hair pieces will not be worn while on duty or in uniform.

Necklaces/chains worn about the neck are permitted as long as they are concealed beneath the shirt.

The wearing of earrings is not permitted. Body piercing jewelry of any form that is visible will not be permitted.

The wearing of rings is not sanctioned as it is a serious safety hazard to the employee. The liability for injury incurred due to the wearing of rings will rest with the employee.

It is for the employee's welfare and safety that this action is necessary.