



Radio & Technology Personnel Maintenance / New User Request Form

Send completed form via: Email: RaTSupport@pinellascounty.org or Fax: 727-464-5012

Requested by _____
Dept/Agency _____
Contact Email (required) _____ Phone _____

New User / Employee

Name _____ Personnel # _____
Transfer from another Agency? Yes No If Yes, Name of Agency _____
Active at another Agency? Yes No If Yes, Name of Agency _____
Match Security to Name _____ Personnel # _____

Change in Security Level

Name _____ Personnel # _____
Change to Match Name _____ Personnel # _____
Upgrade Menu _____ To Allow _____

Dialer File Add Remove Update

Unit Designation _____
Name _____ Title _____
Emerg/Home Ph _____ Business Ph _____
Cell Ph _____ Fax _____ Digital Pager _____ Radio _____
Email _____
Note _____

Deactivate Employee – Disables login capability, while saving company journal, training, etc.

Name _____ Personnel # _____

Assign a Memo Queue

Name _____ Personnel # _____

Additional Request

Upon completion of request, the requester will receive a confirmation email from Radio and Technology Support. For immediate assistance, please contact our office at **727-464-3879**.